

Job Connector Basics

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What is Job Connector?

Summary

Job Connector helps subcontractors discover, request, and receive job opportunities directly inside BuilderPal.

It's your entry point into finding work — whether you're browsing open jobs in your area or responding to invitations from general contractors.

What Is Job Connector?

Job Connector is BuilderPal's built-in job marketplace for subcontractors.

It allows you to:

- Find jobs posted by general contractors
- Request to bid on jobs you discover
- Receive direct invitations to bid
- Manage all job communication through bid conversations

Some features are available to all teams, and others are part of BuilderPal Pro.

How Job Connector Works

From the subcontractor side, there are **three main ways jobs appear** for you:

1. Public Jobs

These are jobs posted publicly by general contractors.

You can find them by searching inside Job Connector using filters like location and trade.

2. Direct Invitations

General contractors can invite your company to bid on specific jobs.

When this happens, the job appears directly in your Job Connector inbox and bid conversations.

3. Requested Jobs

These are jobs **you initiated**, not the GC.

For example, you find a job and request to bid, but the GC hasn't accepted yet.

These still count as job requests and appear in your Job Connector activity.

Searching for Jobs

To search for jobs, **all three fields are required**:

1. Country
2. Location
3. Trade

Once all three are selected, tap or click **Search** to view matching jobs.

Instant Job Matching (Pro Feature)

Instant Job Matching automatically notifies you when jobs match your trade and location.

This is a BuilderPal **Pro feature**, but you don't need Pro to manually search and browse jobs.

Learn more about Pro here:

[What is BuilderPal Pro?](#)

Job Communication

Every job has its own **bid conversation thread**.

These threads are:

- Private between the teams involved
- Grouped inside your BuilderPal inbox
- Used for questions, documents, and updates

Access is limited by role. Conversations are visible to:

- Admins
- Team Project Managers
- Team Business Managers
- Team Finance Managers

Messages cannot be edited or deleted once sent.

Notifications

Job Connector notifications come through:

- Your BuilderPal inbox
- Push notifications (if enabled)
- Email (if you haven't joined yet)

If someone invites you before you have an account, you'll receive an email with a sign-up link and invitation code.

Related Articles

- [Filtering & Searching Jobs](#)
- [Instant Job Matching \(Pro\)](#)
- [BuilderPal Pro: Unlocking Advanced Features](#)
- [Communication in Bids](#)

Filtering & Searching Jobs

Summary

Filtering and searching jobs lets subcontractors narrow down available work in the Job Connector based on **location and trade**, so you're only seeing jobs that are relevant to your crew.

What This Is

The job search feature helps subcontractors find open job opportunities posted by general contractors that match:

- Your service area
- Your trade
- Your availability

It keeps results focused and avoids dumping irrelevant jobs into your feed.

How Job Search Works

To search for jobs, you must enter **all three required fields**:

1. **Country**
2. **Location** (*manual entry*)
3. **Trade** (*single trade only*)

Once all three are selected, click **Search** to view matching jobs.

Jobs are shown based on your **selected location**, not your live GPS position.

How Results Are Displayed

Search results appear in a list showing:

- Job title
- Company name
- Job location
- Trade badge
- Time posted

Jobs are automatically sorted by **newest first**.

There are currently **no manual sorting or filtering controls**.

How This Fits Into Job Connector

After you find and interact with jobs, they will appear under different Job Connector views:

- **Open Bids** – Jobs you're actively bidding on
- **Requests** – Jobs you requested to bid on or haven't been approved for yet
- **Closed Bids** – Jobs that have been awarded or closed
- **Passed** – Jobs you intentionally passed on

Job Search vs Instant Job Matching

Manual search lets you actively look for jobs.

BuilderPal **Instant Job Matching** automatically sends relevant jobs directly to you based on:

- Your location
- Your trade
- Your service area

This is a BuilderPal Pro feature.

Learn more here:

[Instant Job Matching](#)

Related Articles

- [What is Job Connector?](#)
- [Instant Job Matching](#)
- [Bid on a Job](#)

Instant Job Matching (Pro)

Summary

Instant Job Matching automatically surfaces relevant job opportunities based on your trade and location, so you don't have to manually search for work.

What This Feature Does

Instant Job Matching is a **BuilderPal Pro** feature that helps subcontractors get faster access to new job opportunities.

Instead of searching manually every time, BuilderPal automatically checks for open jobs that match your:

- Selected trade
- Operating location
- Service area

When a match is found, it appears directly inside your **Job Connector** under the **Job Matches** view.

How It Works

Instant Job Matching uses information already set in your account:

- Your trade
- Your primary location
- Your service radius

When a general contractor posts a job that fits those details, BuilderPal automatically notifies you and places it into your **Job Matches** tab.

This lets you see relevant jobs without having to manually browse everything.

Where You'll See Matches

Inside **Job Connector**, jobs are organized into four views:

- **Job Matches** – Jobs automatically matched to you
- **Open Bids** – Jobs you've been approved to bid on
- **Requests** – Jobs you requested access to, but haven't been approved for yet
- **Passed** – Jobs you chose not to pursue

Jobs are always sorted by **newest first**.

Pro Feature Note

Instant Job Matching is only available on **BuilderPal Pro**.

Subcontractors on the Free plan can still search for jobs manually, but won't receive automatic matches.

Learn more here:

[📄 What is BuilderPal Pro?](#)

Example Use Case

You're a plumber based in Langley, BC, Canada.

A GC posts a plumbing job in your area.

BuilderPal automatically detects the match and places it into your **Job Matches** tab — no manual searching required.

From there, you can open the job, review details, and request to bid.

Related Articles

- [What is Job Connector?](#)
- [Filtering & Searching Jobs](#)
- [How to Bid on a Job](#)