

# Notifications & Updates

- [Understand Your Inbox](#)
- [Manage Your Notifications](#)
- [Project Updates & Progress Tracking](#)

# Understand Your Inbox

# Manage Your Notifications

# Project Updates & Progress Tracking

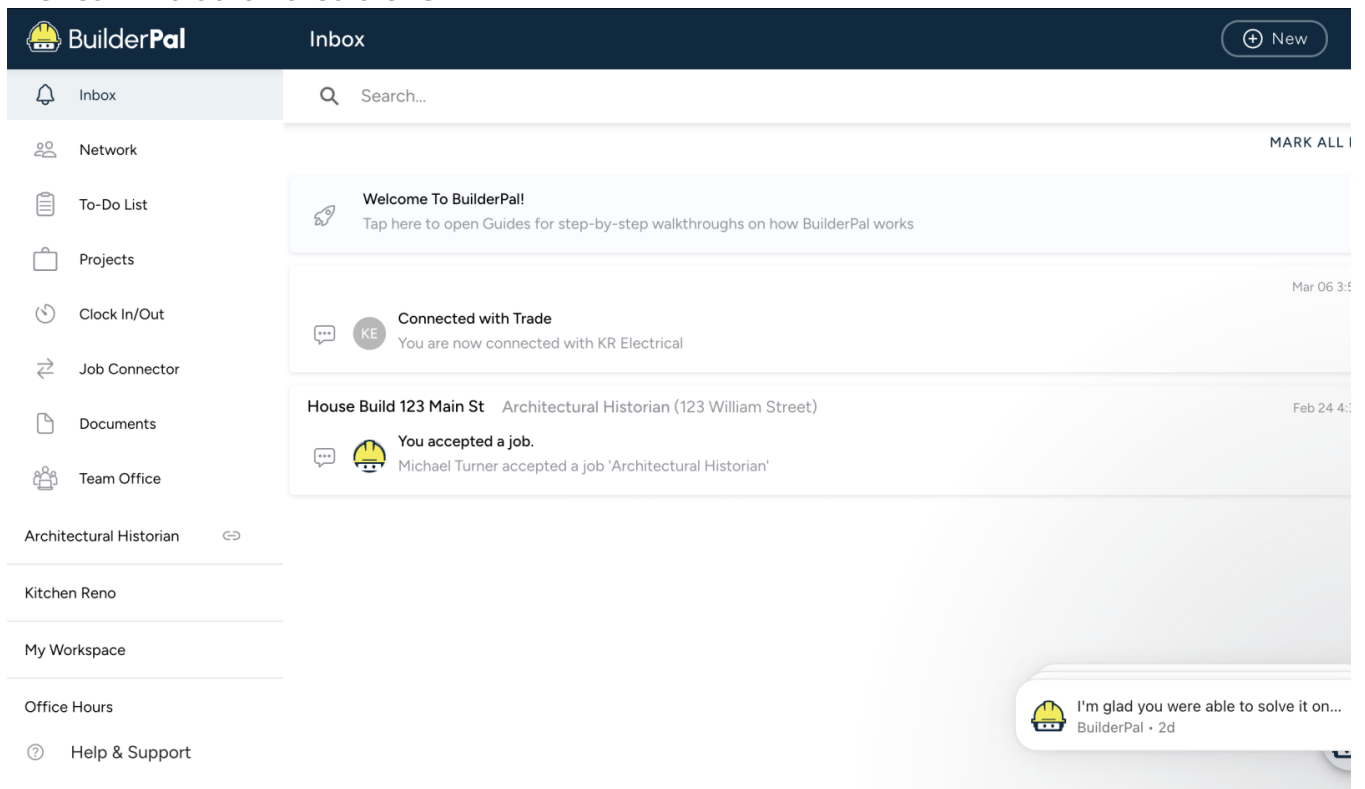
## Summary

BuilderPal's Project Updates & Progress Tracking feature provides a centralized way to log, monitor, and report on construction project advancements, ensuring all stakeholders stay informed about status, milestones, and potential issues in real-time.

## Why It Matters

In construction, disjointed communication and manual reporting can lead to delays, cost overruns, and misaligned teams due to outdated information, so it enables quick identification of bottlenecks, facilitates proactive decision-making, and improves accountability, ultimately keeping projects on schedule and within budget.

- **Real-world example:** On a residential build, the site supervisor logs daily progress with photos of installed plumbing, updates the completion status to 40%, and the project manager reviews the dashboard to approve material orders for the next phase, notifying the team via automated alerts.



## When to Use

- During daily site operations to record on-the-ground progress and issues.

- For milestone reviews to assess overall project health and adjust plans.
- When collaborating with subcontractors to share updates and coordinate tasks.
- In reporting to clients or stakeholders for transparent status updates.

## Next Steps

- Set up your project dashboard in Team Office.
- Log your first daily update using Site Office on mobile.
- Explore related tutorials to customize tracking for your team.

## FAQ

**How does Project Updates integrate with other BuilderPal features?** It connects with time tracking, punch lists, and documents, allowing updates to pull in data from these areas for comprehensive progress reports.

**Can I customize progress metrics for different project types?** Yes, admins can define custom cost codes and milestones in Team Office to tailor tracking to specific project needs, such as commercial vs. residential builds.

**What notifications are sent for progress updates?** Automatic alerts are triggered for key events like milestone completion or delays, sent via email or in-app messaging to relevant roles.

**Is progress tracking available on mobile?** Yes, Site Office provides mobile-optimized views for logging updates on the go, while Team Office offers detailed desktop dashboards for analysis.

**How secure is the progress data?** All updates are role-permissioned, with audit logs to track changes, ensuring data integrity and compliance.

## Related Articles

- [Project Setup Basics](#)
- [Generate a Time Report](#)
- [How to Setup Payroll & Run a Report](#)
- [Communication with Actions](#)